MOONEE VALLEY 13a Wingate Avenue ASCOT VALE. VIC. 3032 LEGAL SERVICE Phone: (03) 9376 7929 Fax: (03) 9376 9748 Email: admin@mvls.org.au

VOLUNTEER APPLICATION

Name:				
Address:				
Phone (Home):		(Mobile):		
Email:				
Employer:				
Work Address:				
Phone (Work):				
OCCUPATION / EXPERIENCE				
	(Please tick)			
	ARTICLED CLERK (Where?)			
<u> </u>	STUDENT (Course / Year / Institution)			
	OTHER: Please specify			
Areas of expertise or special interest				

AVAILABILITY

Moonee Valley Legal Service is open during the day from 9.00am - 5.00pm Monday to Friday and is staffed by salaried workers and some volunteers who assist with administration and/or special projects

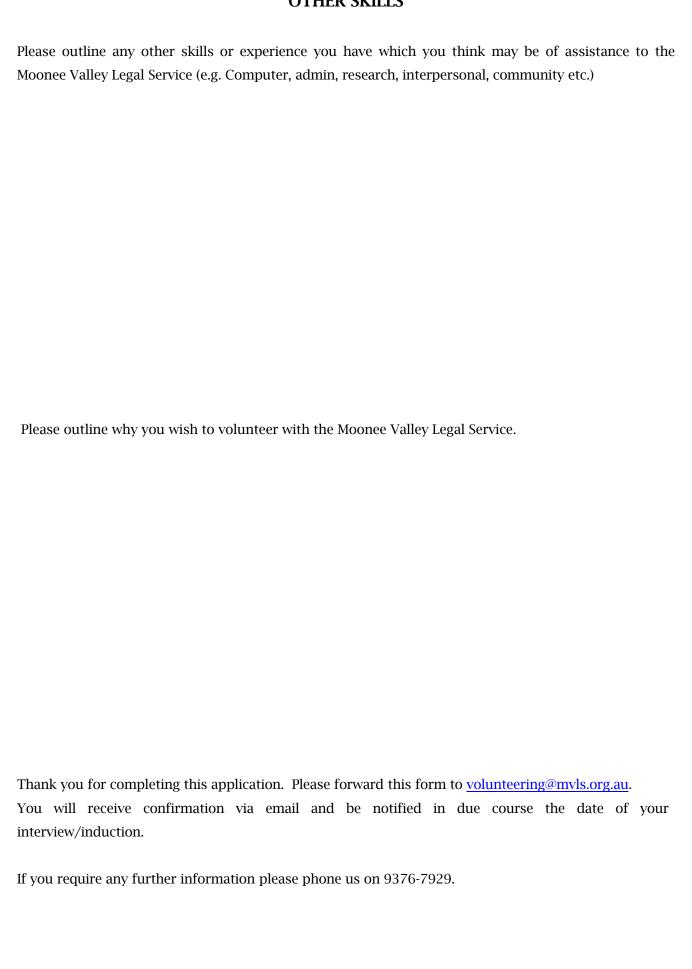
VOLUNTEER ROSTER

Moonee Valley Legal Service operates a volunteer roster to coordinate volunteer placement and help ensure regular attendance. Please indicate what times you are available.

NOTE: The minimum requirements for volunteering require you to volunteer once per fortnight.

Weekly \Box	Fortnightly • •		
MONDAY	9.00AM - 5.00PM 6.00PM - 8.30PM		
TUESDAY	9.00AM - 5.00PM		
WEDNESDAY.	9.00AM - 5.00PM		
THURSDAY	9.00AM - 5.00PM		
FRIDAY	9.00AM - 5.00PM		
	LANGUAGE SKILLS		
Do you speak another language apart from English? No $\ \square$ Yes $\ \square$			
If yes, would	you be willing to interpret? No □ Yes □		
Please specify which language/s?			

OTHER SKILLS



CHECK LIST (OFFICE USE ONLY)

Attendance Details (e.g. Friday non-legal)	
Attenuance Details (e.g. Friday non legal)	
Volunteer Agreement Returned	☐ Yes
Membership Form Returned	□ Yes
Practising Certificate /Police Check	□ Yes
	Date: / /
Confidentiality Agreement Returned	Date: / /
Induction Undertaken	Date: / /
induction ondertaken	Date. / /
Notes: (Internal Use Only):	